

## THE EXECUTIVE

14 FEBRUARY 2006

### REPORT OF THE DIRECTOR OF CORPORATE STRATEGY

CALENDAR OF MEETINGS 2006/07	FOR DECISION
<p><b>Summary</b></p> <p>This report sets out the draft Calendar of Meetings (as circulated separately) for the coming Municipal Year (2006/07) and requests the Executive to recommend it for approval by the Assembly on 1 March 2006, as required by the Constitution. In so doing, to:</p> <ul style="list-style-type: none"><li>• re-affirm the basis of the Calendar, the principles around which have previously been set by the Assembly;<ul style="list-style-type: none"><li>○ No meetings on Thursday evenings or all day Friday (other than Ceremonial Council);</li><li>○ Mondays for Community Forums;</li><li>○ Predominately Mondays and Tuesdays for Community Housing Partnerships;</li><li>○ Tuesdays for the Executive;</li><li>○ Wednesdays for the Assembly (1<sup>st</sup> Wednesday of the month, unless otherwise indicated) and Scrutiny Management Board (SMB);</li><li>○ Tuesdays / Wednesdays for the Development Control Board (2 Boards) and the Licensing and Regulatory Board;</li><li>○ Provisional dates earmarked for the Executive and the SMB during August.</li></ul></li></ul> <p>Where the venue has been determined this is shown in brackets as: (B) = Town Hall, Barking      (D) = Civic Centre, Dagenham</p> <ul style="list-style-type: none"><li>• note that relevant Regulations require the Assembly to sign off the Council's Annual Statement of Accounts, the deadline for which this year is 30 June. A meeting of the Assembly has, therefore, been programmed for 28 June 2006, substituting the July meeting;</li><li>• note that a Ceremonial Council meeting has been programmed for 16 June 2006, as the meeting due on 10 March has been postponed due to the Local Elections;</li><li>• note that the Calendar has been drawn up assuming the continuation of Community Forums on the basis of four meetings of each Forum per year, with one meeting during the day. Any changes brought about through the review of Forums due to be considered by Members in the new municipal year will be taken on board separately.</li><li>• note that in addition to Member training sessions, a number of Members' induction meetings/briefings have been programmed in the Calendar, for Members following the Local Elections.</li></ul>	

Other meetings such as the Community Safety Strategic Partnership, Police Consultative Group, Employee Joint/Safety Consultative Committees, East London Waste Authority (ELWA), Barking and Dagenham Partnership, B.A.D. Youth Forum and Dagenham Village Partnership have been agreed at each relevant meeting and these have also been programmed into the Calendar.

The Executive is also reminded that in terms of keeping Members informed generally, officers now log programmed and non-programmed meetings electronically onto the Members' Calendar, which can be accessed via the Outlook Public Folders.

Once approved, the Calendar will be circulated to Members and officers prior to being included in the Council Diary 2006/07 for general circulation

**Wards Affected:** None

### **Implications**

**Financial:** None

**Legal:** None

**Risk management:** None

**Social Inclusion and Diversity:** None

**Crime and Disorder:** None

### **Recommendation**

The Executive is asked to consider the content of the draft Calendar 2006/07 and, subject to any changes, recommend it to the Assembly for approval in accordance with the Council's Constitution.

### **Reason(s)**

To meet the requirements of the Council's Constitution that, where possible, meetings are programmed in advance.

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### **Consultees**

John Dawe, Democratic and Electoral Services Manager

### **Background papers used in the preparation of this report:**

The Council's Constitution